Iowa Genealogical Society
Request for Genealogy Research

Instructions:
Please complete the fields listed in this form. If the form does not allow enough room, then continue onto a separate piece of paper.

Items marked with * are required to perform your request

Requestor Information	
*Requestor's Name	
*Mailing Address	
*City, State/Province	
*Zip/Postal Code	
*Email or Phone (email is preferred)	

Information About Your Research Request	
*Surname (include maiden name, if known)	
*First Name	
If known, please include the following information Any additional information provided will help with our success	
Birth Date and Location	
Marriage Date and Location	
Death Date and Location	
Name of Father	
Name of Mother	
Name of Spouse (include birth and death info, if known)	
Name of Children (if any)	

Last Form Update: 30 March 2026, by KSpire

Explanation of Your Request	
*Please tell us specifically what you want us to find	
What resources have you researched already? We don't want to waste time/money on research you have already completed.	
Other Comments, if any	

If more space is needed, please use a separate piece of paper or write on the back.
Once completed, mail your check along with this completed form to:

Attn: Research
Iowa Genealogical Society
628 E Grand Ave.
Des Moines, IA 50309-1924

Rates: Members = $20 per hour
Non-Members = $30 per hour

Hours of research I am requesting for this effort _____

IGS Internal Use Only		
Date Received		
Method of Payment	**Amount**	**Comments**
Cash		
Check		
Credit Card		Use separate form for credit card details
Other		
Note: *Provide a copy of this request for financial recording (put in red folder). Forward the original to the research team.*		