

**EXECUTIVE COMMITTEE MEETING
IOWA GENEALOGICAL SOCIETY
Tuesday, March 2, 2010**

The regular meeting of the Executive Committee of the Iowa Genealogical Society (IGS) was held Tuesday, March 2, 2010 in the conference room of the IGS library, Des Moines, Iowa.

Present: Barbara Hug, President; Carla Anders, 1st Vice President; Kathy Gourley, 2nd Vice President, LaWanda Nepstad, Treasurer; Diane Densmore, Secretary; Nicoe Hart, Representative for the Regions

Call to Order: President Hug called the meeting to order at 5:15 p.m.

1. Minutes approval committee: Kathy Gourley and LaWanda Nepstad volunteered for this duty.

2. Reports:

- a. President:** President Hug reported that she has worked with Carla Anders on the spring conference. The next issue of the *Hawkeye Heritage* is ready for the website.
- b. 1st Vice President:** Carla Anders reported on the plans for the spring technology conference on April 17, 2010. It will be held at two venues – IGS and the State Historical Building. Cost will be \$40 for members, \$50 for non-members. She estimates expenses to be about \$900-\$1000. Four vendors will have tables in the West Wing. IGS will have a book sale table. Potential speakers for the Fall Conference were also discussed.
- c. 2nd Vice President:** Kathy Gourley reported that the church we have rented the last two years for the Fall Conference is not available for October 8th & 9th. She had previously reserved rooms at the State Historical Building and is currently negotiating room rent rates with them.
- d. Treasurer:** (See Attachment 1, 13 pages) LaWanda Nepstad reported that we have collected over \$38,000 towards the Capital Campaign for the roof. We owe the county chapters over \$12,000 in revenue sharing.
- e. Building Committee:** Nicoe Hart reported that the new roof is complete. The final bill was \$48,650.50. We received an insurance settlement check from EMC Insurance to repair interior damage. Most of the supplies needed for the interior repair have been donated, i.e. drywall, drywall mud and tape, paint. The Baker Group is doing a free inspection of our 6 furnaces. LaWanda Nepstad made a motion to give one year memberships to IGS to those workers and volunteers from companies doing the work on this project. Carla Anders seconded. **Motion carried.** President Hug reported that there will be an Open House on Friday, April 16, 1-7 p.m.. There will be no charge for non-members using the library. There will be a 6 p.m. ceremony to thank those people who assisted with the roof project.

f. **Staff:** No report

3. Unfinished Business

a. **Bylaws:** No report.

4. New Business

- a. **Finance Committee recommendation:** Information only. This will be presented to the Board at the March 20th meeting.
- b. **Saturday hours:** President Hug reported that she has hired Sue Claman to work the next three Saturdays.
- c. **Endowment fund:** President Hug reported that it is often necessary on grant applications to state the amount of the society's endowment fund. After discussion, it was a general consensus of this committee to not establish an endowment fund at this time.
- d. **Grant Award:** President Hug reported that we have been awarded a matching \$2500 grant from the Iowa Cultural Trust for database management and website redesign. We can now proceed to find a consultant.
- e. **Performance review of staff:** President Hug will be holding performance reviews with our staff and welcomes any input from members of this committee.
- f. **Ancestry Wall:** President Hug reported that if we have a minimum of four names submitted every six months, that they can be added to the wall. If we don't have four names, we will wait another six months. Names will be added at least once a year. By consensus of this committee, the information about collecting memorabilia about the names on the Ancestry Wall shall be removed from the website. Printed documents may be submitted and would be kept in the Vertical Files.

5. Adjourn: Meeting adjourned at 7:20 p.m.

Diane Densmore, Secretary
Iowa Genealogical Society

Minutes corrected and approved by email: (See Attachment 2, 2 pages)
by Kathy Gourley on March 23, 2010
and by LaWanda Nepstad on March 30, 2010.